

# School of Aeronautics (Neemrana)

**I-04, RIICO Industrial Area, Neemrana, Dist. Alwar, Rajasthan**

Approved by Director General of Civil Aviation, Govt. of India, All India Council for Technical Education  
Ministry of HRD, Govt of India & Affiliated to Rajasthan Technical University, Kota & BTU, Bikaner Rajasthan

## Question Paper For Internal Assessment Examination (Theory) - Credit 2 / 32

### Instructions For Students / Faculty Mid Term I (Total 40 Marks, 1.5 HRS. Syllabus From Beginning Of Session)

- Part A: Total number of questions to be given are four, each carrying 2 marks and are compulsory to attend. There is no choice. They are short answer type questions (**Not More Than 25 Words For Both Question & Answer**), no objective type or fill in the blanks. Total 8 marks.
- Part B: Total number of questions to be given are five, out of which student has to answer any three. They are long answer type (**Not More Than 50 Words For Question Only**), each carrying 6 marks. Total 18 marks.
- Part C: Total number of questions to be given are three, out of which student has to answer any two. They are numerical answer type / fully elaborative type\* (**Not More Than 70 Words For Question Only**), each carrying 7 marks. Total 14 marks.

### Mid Term II & III (Total 60 Marks, 2 HRS. Syllabus From Beginning Of Session)

- Part A: Total number of questions to be given are ten, each carrying 2 marks and are compulsory to attend. There is no choice. They are short answer type questions (**Not More Than 25 Words For Both Question & Answer**), no objective type or fill in the blanks. Total 20 marks.
- Part B: Total number of questions to be given are six, out of which student has to answer any four. They are long answer type (**Not More Than 50 Words For Question Only**), each carrying 5 marks. Total 20 marks.
- Part C: Total number of questions to be given are three, out of which student has to answer any two. They are numerical answer type / fully elaborative type (**Not More Than 70 Words For Question Only**)\*, each carrying 10 marks. Total 20 marks.

\* **LIST OF ELABORATIVE THEORY QUESTION SUBJECTS:** 1 FY1 - 04 Communication Skills (Cr 2), 1 FY1 - 05 Human Values (Cr 2), 2 FY1 - 04 Communication Skills (Cr 2), 2 FY1 - 05 Human Values (Cr 2), 3 AN1 - 02 Technical Communication (Cr 2), 4 MH1 - 02 Technical Communications (Cr 2), 4 MH1 - 03 Economics and Financial Accounting (Cr 2), 5 AN5 - 12 Aircraft Maintenance Practices (Cr 2), 6 AN3 - 01 Mechanics of Composite Materials (Cr 2), 6 AN5 - 12 Aircraft Rules and Regulation (Cr 2), 6 MH3 - 01 Automobile Engineering (Cr 2).

**FACULTY MEMBERS, PLEASE ENSURE EXCEPT ABOVE LISTED SUBJECTS, NO THEORITICAL ELABORATIVE QUESTION SHOULD BE GIVEN IN PART 'C' OF QUESTION PAPER.**

**STUDENT IS ALLOWED TO ENTER LATE NOT MORE THAN 15 MIN AFTER STARTING OF EXAM, AND MAY LEAVE THE EXAM HALL ON EXPIRY OF ATLEAST OF 1 Hr FROM THE STARTING TIME OF EXAMINATION.**

### Question Paper & Student Details

<b>Mid Term</b>	Mid Term 3	<b>Date of Submission</b>	24/09/2020
<b>Name of Faculty</b>	Ms. Jasleen	<b>Date of Examination</b>	29/09/2020
<b>Course</b>	B.Tech (Mechatronics Engineering)	<b>Semester</b>	SEMESTER : 3
<b>Batch</b>	Fifth (5)	<b>Subject</b>	3 AN1 - 02 Technical Communication (Cr 2) 3 MH1 - 02 Technical Communication (Cr 2)

### COURSE OUTCOMES FOR REFERENCE TO FRAME QUESTION PAPER


*(Faculties are required to mention relevant Course Outcome number against the respective question in QP)*

<b>Course Outcome</b>	COURSE OUTCOME Upon completion of the course, Students will be able to CO1: Read and comprehend technical texts effortlessly. CO2: Write reports of a technical kind. CO3: Speak with confidence in interviews and thereby gain employability.		
<b>Email I'd</b>	jasleen@soaneemrana.org	<b>Phone No.</b>	817-899-6078
<b>Student Name</b>		<b>Student Reg No.</b>	

### Part A

<b>Question : 1</b>	What do you mean by technical reports ?		
Lesson Plan No. - 19	Topic - What do you know about technical reports	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.1	CO No. - 1
<b>Question : 2</b>	What is the main purpose of technical report ?		
Lesson Plan No. - 19	Topic - What is the main purpose of technical report	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.2	CO No. - 2
<b>Question : 3</b>	Enlist the elements of technical report ?		
Lesson Plan No. - 19	Topic - What are the elements of technical report	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.2	CO No. - 2
<b>Question : 4</b>	How many types of technical project proposal are there .Name them .		

Lesson Plan No. - 21	Topic - How many types of technical project proposals are	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.13	CO No. - 2
<b>Question : 5</b>	Define technical articles.		
Lesson Plan No. - 23	Topic - Define technical articles	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.23	CO No. - 1
<b>Question : 6</b>	How to write minutes of meeting ?		
Lesson Plan No. - 18	Topic - How to write minutes of meeting	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 3 pg 3.59	CO No. - 1
<b>Question : 7</b>	What is resume ?		
Lesson Plan No. - 17	Topic - What is resume	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 3 pg 3.49	CO No. - 3
<b>Question : 8</b>	What is technical process in technical writing ?		
Lesson Plan No. - 11	Topic - What is technical process in technical writing	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 3 pg 3.49	CO No. - 2
<b>Question : 9</b>	Define information collection .		
Lesson Plan No. - 7	Topic - Define information collection	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 2 pg 2.18	CO No. - 1
<b>Question : 10</b>	What is SDK (Software Development Kit) ?		
Lesson Plan No. - 7	Topic - What are the different kinds of technical documents	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 2 pg 2.18	CO No. - 2
<b>Part B</b>			
<b>Question : 1</b>	What is letter of transmittal ?		
Lesson Plan No. - 19	Topic - What are the elements of technical report	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.2	CO No. - 2
<b>Question : 2</b>	What is the importance of technical report ?		
Lesson Plan No. - 19	Topic - What is the importance of technical report	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.4	CO No. - 2
<b>Question : 3</b>	What do you mean by feasibility , recommendation and evaluation reports ?		
Lesson Plan No. - 19	Topic - Enumerate different types of technical reports	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.5	CO No. - 2
<b>Question : 4</b>	What do you know about structure of technical report ?		
Lesson Plan No. - 20	Topic - What do you know about structure of technical report	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.11	CO No. - 2
<b>Question : 5</b>	Define technical project proposal.		
Lesson Plan No. - 21	Topic - Define technical project proposal	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.13	CO No. - 2
<b>Question : 6</b>	What is traditional technical writing ?		
Lesson Plan No. - 23	Topic - How many types of technical articles are	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.23	CO No. - 2
<b>Part C</b>			
<b>Question : 1</b>	What are the characters of technical project proposal ?		
Lesson Plan No. - 21	Topic - What are the characters of technical project proposal	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.16	CO No. - 2
<b>Question : 2</b>	What are the basic properties of technical writing ?		
Lesson Plan No. - 20	Topic - Mention characteristics of technical report	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 4 pg 4.7	CO No. - 2
<b>Question : 3</b>	Write any job application .		
Lesson Plan No. - 18	Topic - Sample of Job Application	Source - Technical communication , by Dr.Kusumlata Bhardwaj ch 3 pg 3.58	CO No. - 3

<b>Upload Scanned Document In Case of Numerical or Diagram For Any of The Above Questions.</b> <i>(Mention question number with relevant fig / numerical / equations. Max 150 KB)</i>	
<b>I have scrutinized the question paper. There is no spelling mistake or any type of irrelevant question.</b>	

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